



INK CAPTURE PACK

Contents :

- **1 x Pack of 4 Expo Dry-wipe marker pens**
- **2 x Expo pen jackets with caps**
- **4 x Coloured jacket tops**
- **2 x LR1 batteries**
- **1 x Electronic Eraser**
- **1 x Electronic Eraser holder**
- **1 x AAA battery**

Setting up the pens and eraser :

- **Carefully remove the tops from the pen holding jackets and insert 1 x LR1 battery in each pen jacket. Replace jacket top.**
- **Carefully undo the jackets from the middle position and insert an Expo Dry-wipe pen into the sleeve. Re-join the pen jacket. When the tip of the pen is depressed and the pen is held to the ear a buzzing sound should be heard which signifies that the unit is operating correctly. Note : It is the colour of the jacket top that determines the colour of the ink that is displayed on computer screen i.e. a black pen in a jacket with a black top will display black ink on the board surface and “black” ink on computer screen, a blue pen in a jacket with a black top will give blue writing on the board surface but will still produce letters in “black” ink on computer screen.**
- **Place jacket caps onto jackets to prevent Expo Dry-wipe pens from “drying out”.**
- **Carefully pinch the battery cover on top of the electronic eraser and remove the battery cover, insert the AAA battery and replace the battery cover. Note : When the eraser pad (large surface or small surface) is depressed and held close to the ear, a buzzing should be heard which signifies that the unit is operating correctly.**



Getting started :

- **Connect computer to Cleverboard 3 with the USB cable provided, switch on computer. Computer screen must be visible to you. Unlock and open the left hand door Note : No projector is used with the ink capture pack in its most simple mode but could be if you wish to toggle between ink capture mode and interactive mode (which will be explained later). Look at the board closely around the capture device in the left hand end and you should see a green LED light lit, this signifies that the device is operating correctly. You will also see 4 x small rubber buttons which will be explained later. No calibration process is required at this stage.**
- **Double click on the “Lynx” software icon and open the Lynx software in workbook mode.**
- **At the computer “left click” on the TOOLS command button and scroll the cursor down to “ink capture mode” left click this command.**
- **Pick up one of the pre-prepared ink capture pens and start to write on Cleverboard 3 surface, your notes will appear on the board in “real” ink and also appear in “virtual” ink on the computer screen within Lynx.**
- **If you wish to erase your notes from both the board surface and the computer screen the electronic eraser should be used either with the large erasing surface or the small erasing surface to erase finer detail.**
- **If you wish to erase your notes from the board surface only, a whiteboard eraser or soft cloth can be used; your notes will remain captured within Lynx on the computer screen.**



Creating multiple pages :

- **When you have created a single page of notes (page 1) you can create a “New Page” (page 2) by pressing the top rubber button mentioned earlier on the inside surface of the capture bar in the left hand end.**

Note : You may still have notes written in real ink left on the board surface which should now be erased before you create a second page within Lynx.

- **The second rubber button down when pressed creates a “Copy” of the notes as written on your page (page 2) and then allows you to continue working on that same page, adding notes to it which will effectively produce page 3.**
- **The third rubber button down has the symbol of a printer on it and if your computer is connected to your default printer all the pages produced will be printed out accordingly. Note : It is best to perform regular “Saves” of your work as you proceed and before printing so as not to lose any information accidentally.**
- **The fourth rubber button down if depressed will take the board out of “ink capture mode” and return it to “interactive mode” (with the use of a projector) if the board has been set up to achieve this as detailed below.**

Note :

- **Each press of one of the rubber buttons produces a high pitched “beep” this is normal and signifies that the board is working correctly in ink capture mode.**



Toggling between ink capture mode and interactive mode :

- **This now requires a projector to be utilized.**
- **Set up your system as follows : computer connected to the board via the USB cable, computer connected to your projector via VGA cable. Switch on computer and projector.**
- **Produce your image on board surface, re-size to your requirements and focus.**
- **Select “Mimio” icon from the taskbar in the normal way, right click, select “settings”, left click, ensure “interactive” is highlighted in the box that appears (left hand pane). Before clicking on the “calibrate” button ensure that there is a tick in the box that says “Use previous calibration” and no tick in the box that says “Automatically enable when a device is detected”. Then press “calibrate” and using the “interactive pen” perform the calibration process.**
- **Now switch off the projector or better press the picture mute button on the projector remote control if it has one.**
- **Now return to the computer.**
- **Open Lynx in workbook mode and activate “ink capture” mode as described above.**
- **Create your pages in ink capture mode as above.**
- **When you are ready to toggle between ink capture mode and interactive mode press the lowest rubber button under capture stick receiver as above.**
- **Bring the image back to the board by switching back on the projector or revealing the image.**
- **Change over to interactive pen and continue to work on your pages interactively.**
- **If you need to return to ink capture mode reverse the process as described above.**



Troubleshooting :

- 1. There is no communication between the computer and the board :**
 - **Ensure computer is connected to board via USB cable.**
 - **Ensure Cleverboard 3 left hand door is open.**
 - **Check batteries in pen jackets or eraser by listening for buzzing sound.**
 - **Lynx has not been opened and “ink capture” mode selected.**

- 2. My “Real” marker pen is a different colour from that being displayed on computer screen :**
 - **Makes sure that the jacket top colour matches your pen colour.**